

# Grading Permit Application

July 2021 – June 2022

**Note:** The application form and supporting documentation must be completed in its entirety and delivered to **SD1, Attention: Andy Aman – Plan Review Manager, 1045 Eaton Drive, Ft. Wright, KY 41017** or sent via email to [aaman@sd1.org](mailto:aaman@sd1.org) to begin the review process. **The omission of required items may be cause for rejection or delay in the review of this submittal.**

Project name:			
Project address:		City:	
Subdivision name and lot no.:			
Parcel ID from county PVA:			
SD1 permit previously issued for this project: <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, previous permit no.:	
Permits issued by other agency(ies): <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, describe:	
Total area of project site (acres or square feet):		Total area of land disturbing activities (acres or square feet):	
Existing impervious area (square feet):		Proposed impervious area (square feet):	
Name of the receiving waterways to which the site discharges (i.e. Banklick Creek):		Classification of receiving waterway named: (Please circle one below)  Exceptional   High Quality   Outstanding Resource   Impaired	
<b>Owner/Company Name:</b>		<b>Permittee Contact:</b> as listed on page 4	
Address:		City/ST/Zip:	
Telephone:		Fax:	
Email:			
<b>Developer:</b>		Contact person:	
Address:		City/ST/Zip:	
Telephone:		Fax:	
Email:			
<b>Designer:</b>		Contact person:	
Address:		City/ST/Zip:	
Telephone:		Fax:	
Email:			
<b>KYR10 Notice of Intent (NOI) submitted to KDOW:</b>		<b>Yes   or   No</b>	
		<b>If yes, Please submit a copy to SD1</b>	

**On-site person responsible for compliance with KYR10 permit:**

Contact person:		Company (if applicable):	
Address:		City/ST/Zip:	
Telephone/cell phone:		Fax:	
Email:			
List qualifications below:	<ul style="list-style-type: none"> <li>• Certifications or license held with corresponding number</li> <li>• Name of major training class/classes completed</li> </ul>		

**Checklist:**

This checklist gives the minimum requirements needed for SD1 review. All items shall be checked as included or marked as N/A. If an item is marked as N/A, provide an explanation in the "Comments" section below.

	Project information
	Location map
	Property boundary and adjacent property owners
	Clearing limits
	Grading plan (with scale not smaller than 1 inch equals 100 feet)
	Existing and proposed contours and location and description of benchmark used
	Existing and proposed public and private rights-of-ways and streets
	Location and identification of any drainage facility or natural feature on the site or within 100 feet of the project boundary that has or could have an impact on drainage or sediment control
	Existing utilities, sewers and storm drainage structures and facilities
	Adjoining storm drainage structures and facilities to show continuity in the overall storm water drainage system, if this project is one phase of a multi-phase development
	Proposed easements
	Erosion prevention and sediment control plan
	Location, details, and standard drawings for BMPs. All BMPs shall be numbered for identification and reference purposes. (i.e. stabilized construction entrances, perimeter controls, inlet and outlet protection for storm sewers and culverts, stream crossings)
	Computations to support all drainage and sediment control designs in a form meeting SD1's requirements and sealed by the Kentucky licensed professional engineer preparing the designs
	Electronic PDF copy of plan set
	Copy of KYR10 NOI

<b>Required Fees (Compute on the right)</b>	<b>Grading Permit Application</b>	\$401.00	
	<b>Public Storm Sewer Construction Inspection</b> Fee not collected if inspected by Planning and Development Services of Kenton County <i>Total number of feet = _____.</i>	\$1.73/foot	
	<b>Private Storm Sewer Connection to Existing Public Storm System Inspection</b> Not applicable with public storm sewer construction inspections General labor rate fee applied (minimum 1 hour)*	\$105.00	
	<b>Erosion and Sediment Control Inspection</b> Not to exceed \$1,102.00 per permit application <i>Total number of acre(s) = _____.</i>	\$108.00/acre	
	<b>Total Amount =</b>		
*SD1 reserves the right to charge additional time at the hourly general labor rate for multiple storm sewer connections per site that may require additional inspection time.			

### **Submittal Requirements:**

#### Initial Submittal Formats:

1. Storm Water Grading Permit:

Electronic PDF format **Only**

*When submitting for both a storm water permit and a sanitary sewer approval associated with the same project, only one (1) submittal which includes both sanitary and storm water aspects along with supporting calculations shall be submitted for the initial review.*

#### Upon Approval Submittal Formats:

Storm Water Grading Permit:

1. Electronic PDF format

And **(only applicable if storm sewers are approved with this grading permit)**

2. Geodatabase or shapefile with attribute data in the coordinate system, "NAD 1983 HARN StatePlane Kentucky North FIPS 1601 Feet WKID: 2891" or another specified coordinate system.

**If a GIS file cannot be submitted**, an electronic CAD file shall be submitted in standard format (.dwg, .dxf, .dgn). The electronic file shall contain survey information on the structures in the KY HARN NAD 83 coordinate system, tied to USGS Survey Monumentation or another specified coordinate system.

3. If needed, SD1 will specify how many hard copy plan sets are required.

**Record Drawing Requirements:**

Per Section 1005 of SD1’s Storm Water Rules and Regulations, record drawings shall be submitted to SD1 upon completion of construction in accordance with SD1’s Record Drawing Requirements document.

**Record Drawing Submittal Formats:**

**(Only applicable if storm sewers are approved with this grading permit)**

- 1. Electronic PDF format

And

- 2. Geodatabase or shapefile with attribute data in the coordinate system, “NAD 1983 HARN StatePlane Kentucky North FIPS 1601 Feet WKID: 2891” or another specified coordinate system.

**If a GIS file cannot be submitted**, an electronic CAD file shall be submitted in standard format (.dwg, .dxf, .dgn). The electronic file shall contain survey information on the structures in the KY HARN NAD 83 coordinate system, tied to USGS Survey Monumentation or another specified coordinate system.

- 3. If needed, SD1 will specify how many hard copy plan sets are required.

**Certifications: The following certifications are required.**

<p><b><u>Permittee</u></b></p> <p><b>Owner/Person Financially Responsible Certification:</b> “I hereby certify that all land disturbing construction and associated activity pertaining to this permit application shall be accomplished pursuant to the approved plans. The information submitted with the application is, to the best of my knowledge and belief, true, accurate, and complete.”</p> <p>Printed name of owner/person financially responsible: _____</p> <p style="text-align: right; margin-right: 100px;">Permittee</p> <p>Signature: _____ Date: _____</p>	
<p><b>Right of Entry Certification for Inspection:</b> “I hereby grant authorization to SD1 and/or other designated representatives the right of access to the site at all times for the purpose of site inspections during the period of construction and to perform maintenance inspections following the completion of the land disturbing activity.”</p> <p>Printed name of owner/person financially responsible: _____</p> <p>Signature: _____ Date: _____</p>	
<p><b>Designer Certification:</b> “I hereby certify to the best of my knowledge and belief that the measures in this plan are designed to control erosion, retain sediment on the site, and manage storm water in a manner that is in compliance with the requirements contained in the SD1 rules and regulations.”</p> <p>Printed name of engineer: _____</p> <p>Kentucky PE number: _____</p> <p>Date: _____</p>	<p>(Stamp and signature)</p>