



Guide for Property Owners and Plumbers

What is SD1's Backup Assistance Program?

SD1's Backup Assistance Program is designed to provide financial relief to property owners dealing with repeated wet-weather sewer backups in their homes or businesses. It provides up to \$10,000 in assistance per approved property for installing a "backup solution" – a mechanical device that can prevent wet-weather backups. A typical solution costs less than \$5,000. Note: SD1 may require a second estimate if the first is over \$5,000.

Who is eligible to participate in the Backup Assistance Program?

You may be eligible to participate if you meet all of the following conditions:

- The property is located in SD1's service area.
- Your property has experienced a wet-weather backup.
- Your private sewer lateral and indoor plumbing is in proper working condition and you have no illegal connections.
- Your SD1 accounts are

How do I participate in SD1's Backup Assistance Program?

Investigate the backup. If you experience a sewer backup, call SD1 as soon as possible at 859-578-7450 (choose option 1) to report the issue. SD1 will send an employee to investigate. If SD1 cannot determine the cause, you may be required to hire a plumber to investigate further. In this case, be sure to have your plumber fill out the Plumber's Checklist attached at the end of this guide and return it to SD1. SD1 will review the results to determine if the backups qualify for the Backup Assistance Program.

Review, sign and submit a Backup Assistance Agreement. If SD1 confirms you are eligible for assistance, you will receive a packet including a Backup Assistance Agreement. Be sure to include the property address on your agreement and send it to SD1.

Authorize installation work to begin. Once you receive an acceptance letter, you are responsible for overseeing the installation of the backup solution. Your plumber may require you to provide a copy of your program acceptance letter before beginning work. Your plumber is responsible for obtaining all necessary permits and inspections.

Sign and submit an Application for Financial Assistance. Once you are satisfied with your plumber's work and installation is complete, fill out the Application for Financial Assistance and sign the Release of Claims. Return the Application for Financial Assistance, Release of Claims, Plumber's Inspection Form and an itemized final invoice from your qualified plumber to SD1.

SD1 will contact you to schedule an inspection of the installed backup solution before releasing financial assistance. Finally, SD1 will send a check along with a letter approving eligible expenses and explaining that your signed Backup Assistance Agreement and Release of Claims have been filed with your county clerk.

Where do I submit my paperwork for the Backup Assistance Program?

You may drop off or mail your signed Backup Assistance Agreement, Release of Claims, Application for Financial Assistance, invoicing and any other necessary paperwork to SD1's main office:

SD1
Attn: Backup Assistance Program Coordinator
1045 Eaton Drive
Ft. Wright, KY 41017

If you need help notarizing your Release of Claims, you may call SD1 to arrange for a notary public when you drop off your documents. Call 859-578-7450 and ask for the Backup Assistance Program Coordinator to schedule a drop-off.

Questions?

If you have questions about SD1's Backup Assistance Program, please call SD1 at 859-578-7450 and ask for the Backup Assistance Program Coordinator.