



Storm Water Pollution Prevention Plan Site Assessment

Complete this form and return it no later than Dec. 15 to:

SD1, Environmental Compliance Administrator, 1045 Eaton Drive, Ft. Wright, KY 41017

City **OR** County: _____
If you represent a City, list that City, **not** its County.

Facility Name/Type: _____ Date: _____
(e.g., Public Works Garage, City Building, City Park)

Facility Street Address: _____

Audited By: _____ Auditor's Email Address: _____

Individuals Present During Assessment: _____

Vehicle and Equipment Wash Areas

Are there designated areas? Yes No Not applicable

If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable

BMP in place: Are oils and other contaminants prevented from entering the storm water system?

Yes No Not applicable

Are maintenance records kept and available for review?

Yes No Not applicable

Comments: _____

Drip Pan Storage Areas

Are there designated areas? Yes No Not applicable

If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable

BMP in place: Are drip pans stocked? Yes No Not applicable

Comments: _____

Refueling Station Locations

Are there designated areas? Yes No Not applicable

If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable

BMP in place: Is there proper containment? Yes No Not applicable

Comments: _____

Spill Kit Locations

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Is the kit fully stocked? Yes No Not applicable

Comments: _____

Oil Storage Areas

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Is there proper containment? Yes No Not applicable

Comments: _____

Oil Recycling Areas

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Is there proper containment? Yes No Not applicable
Is the oil recycled when the area becomes full? Yes No Not applicable
Are oil recycling records kept and available for review? Yes No Not applicable

Comments: _____

Solvent Storage Areas

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Is there proper containment? Yes No Not applicable

Comments: _____

Light Bulb Recycling Areas

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Are the items recycled when the area becomes full? Yes No Not applicable

Comments: _____

Battery Recycling Areas

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Are the items recycled when the area becomes full?
 Yes No Not applicable

Comments: _____

Pesticide and Herbicide Storage Areas and Application

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Is there proper containment? Yes No Not applicable
Are application logs and certification records kept and available for review?
 Yes No Not applicable

Comments: _____

Material Storage Areas (sand, gravel, mulch, salt)

Are there designated areas? Yes No Not applicable
If **NO**, why is there no designated area?

Are the areas properly labeled? Yes No Not applicable
BMP in place: Is the area covered so it is protected from rainfall?
 Yes No Not applicable

Comments: _____

Salt Application

Is salt used on your roadways? Yes No Not applicable
If **NO**, please explain.

Is the equipment properly maintained? Yes No Not applicable
Is the equipment being calibrated before spreading the salt?
 Yes No Not applicable
Is there documentation for the maintenance, calibration, and amount of salt used?
 Yes No Not applicable

Comments: _____

Waste Disposal

Does your community have a contract for waste collection?

Yes No Not applicable

If **YES**, indicate your contract partner. If **NO**, explain how your waste is managed.

Are hazardous waste disposal records kept and available for review?

Yes No Not applicable

If **NO**, please explain:

Building and Grounds

Were any other storm water contamination sources identified during this inspection?

Yes No Not applicable

If **YES**, please explain and note your corrective actions. _____

Outsourced Work

Is any of the work mentioned above outsourced? Yes No Not applicable

Does the contract include provisions that hold them accountable?

Yes No Not applicable

Additionally, is their work being inspected to ensure it meets permit requirements?

Yes No Not applicable

Comments: _____

Feel free to attach/submit accompanying photos.